



CALL FOR PAPERS

for the

ENERGY FACILITY CONTRACTORS GROUP (EFCOG) SAFETY ANALYSIS WORKING GROUP (SAWVG)

2005 ANNUAL WORKSHOP

Opening Doors to Success

April 29 – May 5, 2005

Santa Fe, New Mexico

(Marriott Courtyard Santa Fe)

Sponsored by

Safety Analysis Working Group
Energy Facility Contractors Group

Hosted by

Los Alamos National Laboratory

ABSTRACT SUBMITTAL DEADLINE: JANUARY 5, 2005

The Fifteenth Annual EFCOG Safety Analysis Working Group Workshop will be held on Saturday through Thursday, April 29 - May 5, 2005 at the Marriott Courtyard in Santa Fe, New Mexico. The purpose of the workshop is to promote safety analysis training; to promote excellence in Department of Energy Contractor Safety Analysis Programs; and to promote, coordinate, and facilitate the exchange of successful safety analysis programs, practices, procedures, and lessons learned.

Safety analysis developers, various levels of reviewers and approvers, and users perform a variety of safety analysis activities to satisfy operational, safety, and financial objectives. The Workshop theme of "Opening Doors to Success" stresses methods by which we can enhance our safety analysis capabilities. With that in mind, the Workshop will focus on the tools we can use to work more effectively and efficiently.

The Workshop will offer technical training classes (Saturday – Monday, April 29 – May 1), SAWVG subgroup meetings (Monday, May 1), an Opening Plenary Session (Tuesday, May 2), Workshop Paper and Panel Sessions (Tuesday – Thursday, May 2 – 5), a Closing Plenary Session (Thursday, May 5), and exhibits, poster displays, and social activities throughout the week.

Potential workshop attendees are invited to submit paper abstracts, in accordance with the attached requirements, for consideration for presentation at the Workshop. While the paper subject may be anything the author believes would be of interest to safety analysis preparers, reviewers, and users, authors are encouraged to focus on the overall Workshop theme, "Opening Doors to Success", in conjunction with one or more of the following subtopics:

- Operational Perspectives
- Facility Categorization Techniques
- Application of Rule Compliance to Environmental Restoration Sites
- Lessons Learned from the Safety Analysis Process
- Implementation of Controls and the USQ Process
- Closure Issues, Decontamination & Decommissioning
- Improvements in Documenting Hazard and Accident Analysis
- Improvements in Chemical, Biological, and Non-nuclear Safety Analysis

In selecting your topic and preparing your abstract, please keep in mind an evaluation comment from the 2004 SAWG Workshop that the best presentations are those that provide specific details as to what was done and why. Providing this level of information allows experiences to truly be shared across the complex and opens our doors to success.

Abstract authors will be notified by email as to whether or not their paper was accepted for presentation at the Workshop by no later than February 11, 2005. Requirements for paper format and presentation will be provided at the time of acceptance notification. Authors will have the option of publishing their presentation materials in lieu of a written paper, although full written papers are preferred and strongly encouraged.

Questions about the requirements for abstracts should be addressed to the Workshop Paper Coordinator:

Terry Rudell
Los Alamos National Laboratory
P.O. Box 1663, Mail Stop K489
Los Alamos, NM 87545
Phone: (505) 665-5193
Email Address: trudell@lanl.gov

For general information about the Workshop, see the Workshop Website:

<http://www.lanl.gov/sawg2005>

EFCOG SAWG 2005 ANNUAL WORKSHOP ABSTRACT REQUIREMENTS

Please use the following directions in preparing and submitting abstracts for the EFCOG SAWG 2005 Annual Workshop. Since abstracts, which are selected for paper presentations, will be published as part of the workshop proceedings, adherence to these requirements is essential.

ABSTRACT FORMAT AND CONTENT

Overall Format

The abstract must be developed using Microsoft Word (preferred) or Word Perfect. The font must be 11-pitch Times Roman. The printed abstract must be no longer than one page in length. Figures should be avoided unless absolutely essential. The top and side margins of the abstract must be one inch. The bottom margin must not be less than one inch.

Abstract Header

The abstract header should be in bold type, be centered on the page, and contain the following:

Title
Lead Author's Name (Title, First, Middle Initial, Last, Suffix)
Additional Authors' Names
Lead Author's Organization (e.g., site and company names)
Lead Author's Mailing Address
Lead Author's Phone Number / Fax Number
Lead Author's Email Address

Abstract Text

The text should contain five paragraphs, with one paragraph on each of the following five topics:

- The objective of the work being reported (i.e., what was to be accomplished)
- The relationship of the work to the Workshop theme or a specific workshop topic
- A brief description of the work
- The results of the work (i.e., what was accomplished)
- Specific benefits that the work can provide to others.

The abstract must provide sufficient detail to allow the uninformed reader to gain an overall grasp of the work and its importance to the safety analysis process. The content of the abstract will be the basis for evaluation against other submissions. Abstract quality – including clarity, completeness, relevance to the workshop topics, and importance to the safety analysis process – will be the major factors in judging acceptability.

ABSTRACT APPROVAL FOR PUBLICATION

Authors are responsible for obtaining all necessary reviews and approvals for public release before submitting abstracts. Each submitted abstract must contain a certification at the bottom of the page that the document has been approved for release to the public.

ABSTRACT SUBMITTAL

Abstracts should be mailed, hand delivered, or emailed to **both** Laura Hanson, the Workshop Administrative Coordinator, and Terry Rudell, the Workshop Paper Coordinator. Submittals that are mailed or hand delivered must contain a printed copy of the abstract and a PC disk containing an electronic copy of the abstract. Submittals that are emailed must have an attachment containing the abstract. Abstracts must be received by no later than close of business on Wednesday January 5, 2005. Abstracts should be delivered or sent to **both** of the following:

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